

LICENSING HEALTH AND SAFETY AND GENERAL PURPOSES COMMITTEE**25 FEBRUARY 2016**

REPORT TITLE	INDEPENDENT ASSESSMENT OF THE SUPPLY AND DEMAND FOR HACKNEY CARRIAGE VEHICLES ON WIRRAL
REPORT OF	ASSISTANT CHIEF EXECUTIVE

REPORT SUMMARY

The purpose of this report is to enable Members to appoint an independent consultant to undertake an assessment of the supply and demand for Hackney Carriage Vehicles in Wirral.

RECOMMENDATION/S

Members are asked to appoint an independent consultant to undertake an assessment of the supply and demand for Hackney Carriage Vehicles in Wirral.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Committee to appoint an independent consultant to undertake an assessment of the supply and demand for Hackney Carriage Vehicles in Wirral.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 On 28 September 2015 Members of this Committee authorised officers to proceed with a tender for the independent investigation into the supply and demand for Hackney Carriage Vehicles in Wirral.

- 3.2 In consultation with Procurement a Request for Quotation document was completed to enable the tender to be advertised on 'The Chest' which is the internet portal for applying for advertised contracts for local authorities within the North West of England.

- 3.3 The closing date for Tender Applications was 21 January 2016.

- 3.4 Each of the responses received have been evaluated using the criteria set out in the Request for Quotation Document. The responses are attached at Appendix 1. The evaluation criteria has been applied using a weighting of 70% for price and 30% for quality. Further details of the evaluation criteria can be found on page 4 of the Request for Quotation Document responses attached at Appendix 1. The results of this evaluation are attached at Appendix 2.

- 3.5 Members are asked to consider the responses received and identify the company that should undertake an assessment of the supply and demand for Hackney Carriage Vehicles in Wirral.

4.0 FINANCIAL IMPLICATIONS

- 4.1 Cost recovery can be considered when taxi licence fees are reviewed as part of the budget setting process.

5.0 LEGAL IMPLICATIONS

- 5.1 There are no specific implications arising from this report.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

7.1 There are none arising from this report.

8.0 ENGAGEMENT/CONSULTATION

8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

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APPENDICES

Appendix 1 – Request for Quotation response documents

Appendix 2 – Evaluation Matrix

REFERENCE MATERIAL

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Licensing Health and Safety and General Purposes Committee	28 September 2015